

ASTON ON TRENT PRIMARY SCHOOL
MINUTES OF FULL GOVERNORS MEETING ON MONDAY 25 APRIL 2022 AT 5 PM

23/22 PRESENT

Mr C Jones (Chair)	Mrs C Coles	Mr H Wheeler
Mrs C Delehanty	Mrs L Kalirai	Mrs M Sims
Mr S Moore (observer)	Mr M Dunn (joined via MS teams)	

Clerk: Mrs J Abbott - by invitation

Mr Jones welcomed Mr Moore to the meeting and congratulated him on his appointment as Headteacher of Aston-on-Trent Primary from September 2022.

24/22 APOLOGIES

Apologies were received from Mrs Graham and Mrs Donaldson. These apologies were accepted.

25/22 DECLARATION OF BUSINESS/PERSONAL INTERESTS

There were no business/personal interests declared.

26/22 MINUTES OF THE MEETING OF 1 MARCH & 8 APRIL

The minutes of the meeting held on 1 March 2022 and 8 April 2022 were unanimously approved as a true and accurate record of the meeting.

27/22 MATTERS ARISING FROM PREVIOUS MINUTES

05/22 & 86/21 Three-year strategic plan. As this meeting has been deferred, Mr Jones will email suggested dates to Governors. This plan will be reviewed in September.

Mr Dunn joined the meeting virtually via MS teams 6.05pm.

07/22 (viii) KS1 toilets – these will be completed by the end of the week.

11/22 Governors newsletter – this was not completed before Easter. Mr Jones suggested incorporating the following topics in a letter to parents: -

- Headteacher
- Parking
- ASPA
- Governors
- After School Clubs
- Celebrating successes
- Premises

13/22 (i) Governor Handbook – this is being worked on.

15/22 Mr Jones mentioned that at the Parish Council meeting he spoke about keeping the school open through Covid and this was well received and was wished well in the recruitment process for Headteacher.

28/22 COMMITTEE REPORTS

- (i) T&L – 7 March – this was cancelled. Another meeting has been arranged for 16 May.
- (ii) Resources – 4 April
The following were discussed at the meeting: -
 - (i) Budget – Annex 1 and Annex 5
 - (ii) Fence/CCTV
A Governor mentioned that CCTV was a deterrent but the best way to seal off the gaps around the school would be by erecting a fence. This is also a safeguarding issue. It was approved to proceed with the fence installation.
 - (iii) Utilities
 - (iv) Sports funding

29/22 BUDGET 2022/2023

Mr Jones reported that at the end of March 2021/2022, there was a carry forward of £151k and an income of £967k this year with a projected carry forward figure into 2023/2024 of £61k as a worst case scenario. The budget is in good shape and the fencing is included in the budget figures. **The Annex 1 and annex 5 were unanimously approved.**

Q A Governor asked if the high carry forward figure was due mostly to Covid.

A. Yes, the carry forward was larger as money was not spend on items due to Covid.

30/22 HEADTEACHER'S REPORT

- Safeguarding – Mrs C Smith has attended the DSL two-day training course.
- Parents' Evening - Parents evening preferably would be face to face but parents will have a choice whether they would like to be emailed or through MS Teams.

Q. A Governor asked how many parents would opt for face to face.

A. About 50%. For safeguarding reasons it is always good to see parents face to face. If there were concerns, teachers would invite the parents into school. Emails and Teams could be used as an alternative if this suited parents better.

A questionnaire will be sent out prior to parents' evening. It will be good to reconnect with the community after Covid.

- Staffing – MDS – one person has applied. Mrs Kalirai will keep Governors informed of the outcome.
- SIP – English – a learning walk will take place towards the end of June.
- World book day – this was very successful. £750 was raised from the book fair, to purchase new books for school.

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Q. A Governor mentioned that there seems a large amount of TA hours from the Head's report employed by the school and do the TAs go through PM?

A. TA support is required for children who are either GRIP funded or on EHCPs but support is required in classes. The TAs in school are highly qualified but TAs PM could be an area to explore for the future.

Q. A Governor mentioned that now that we are "living with Covid", could the T&L committee go back to inviting subject leaders to talk about their subject.

A. Yes at the next meeting in June, Mr Bamford will talk about Maths. The curriculum is the main focus for the school.

Q. A Governor asked when Mrs Kalirai retires, will the school be covered on the SENCO front in September.

A. Yes, Mrs Ringer will be taking over the SENCO role. Mrs Kalirai will go through the paperwork to ensure forms are up-to-date. Mrs Sims will review the forms with Mrs Kalirai.

31/22 POLICY – PEER ON PEER ABUSE

This is a DCC policy. Approved.

32/22 GOVERNOR TRAINING

There has been no Governor training since the last report. Mr Jones will email out Governor training literature. If any Governor is interested in any of the training courses, please contact either Mr Jones or Mrs Smith.

33/22 COVID RISK ASSESSMENT

Derbyshire have withdrawn this document and it is no longer valid. COVID is now treated like any other respiratory infection.

34/22 REMINDER FOR GOVERNORS TO WRITE THEIR REPORT ON CURRICULUM AREA

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|----------------------------|---------------|
| ○ IT & Year 3 Governor | Mr Dunn |
| ○ English | Mrs Delehanty |
| ○ Maths | Mr Wheeler |
| ○ Safeguarding/EYFS/PSHE | Mrs Coles |
| ○ SEN | Mrs Sims |
| ○ Premises/Health & Safety | Mrs Graham |

Governors will receive reports from Curriculum subject leaders. Governor's reports should be available for the full Governors meeting on 4 July.

35/22 CHAIR'S CORRESPONDENCE

None.

Mr Wheeler and Mrs Kalirai left the meeting at 6.05pm.

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36/22 ROTA FOR OPENING OF SATS PAPERS

The SATs papers will be opened around 9.15am. Mr Jones will email a rota to all Governor.

37/22 DATE OF NEXT MEETING

T&L – rearranged for 16 May

Resources – 20 June

Full Governors – 4 July

T&L 11 July

A meeting has been arranged between Mr Jones and Mr Moore for Wednesday to discuss the teacher post and to look at options.

The meeting closed at 6.20pm.