

ASTON ON TRENT PRIMARY SCHOOL
MINUTES OF FULL GOVERNORS MEETING ON TUESDAY 7 MAY 2024 AT 5 PM

22/24

PRESENT

Mr C Jones (Chair)

Mrs C Coles

Mr S Moore

Mr A Cooper

Mr T Bamford

Mrs C Delehanty

Mr M Dunn

Mr H Wheeler

Mr R Briscoe

Clerk: Mrs J Abbott - by invitation

23/24

APOLOGIES

An apology was received from Mrs Sims. This apology was accepted.

24/24

DECLARATION OF BUSINESS/PERSONAL INTERESTS

There were no business/personal interests to declare.

25/24

MINUTES OF THE MEETING OF 26 FEBRUARY 2024

The minutes of the meeting held on 26 February 2024, were approved as a true and accurate record of the meeting.

26/24

MATTERS ARISING FROM PREVIOUS MINUTES

05/24 Headteacher's report – Confidential (redacted)

Aston preschool are now providing wraparound care from 7.30am until 6pm.

Attendance – confidential item (redacted)

14//24 Parents Survey – Mr Moore and Mrs Delehanty have looked at the parent surveys and have changed the way the data is presented. This will be published on the website this week.

27/24

T&L COMMITTEE – 18 MARCH 2024

The minutes of the T&L committee of 18 March 2024 were approved.

The following items were discussed: -

- Update on SIP
- Curriculum
- SEND
- Writing
- T&L action plan
- T&L Terms of reference – approved by full Governors
- Staff PM
- Update on children's wellbeing and behaviour

A Governor questioned whether good behaviour for learning is consistent in all year groups.

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Mr Moore stated that behaviour is at least good with elements of outstanding in all year groups.

- Forest school
- Governors learning walk
- Skills register
- Reception numbers
- Policies – Attendance, collection from school, physical intervention and restraint – all approved.

Mr Moore mentioned that KD has taken over the SENCO role since her return from maternity leave, although SM is working with KD. KD has attended a meeting with the preschool SENCO and will attend a cluster meeting in 2 weeks' time.

Confidential Item (redacted)

A Governor stated that it would be advantageous for the link governor to meet the subject teacher to see what they would like Ofsted to see.

28/24 RESOURCES COMMITTEE MEETING – 25 MARCH 2024

Confidential Item (redacted)

The minutes of the Resources committee of 25 March 2024 were approved.

The budget, annexe 1 and annexe 5 were approved.

29/24 PREMISES UPDATE

Mr Moore reported that Mr Jones has sent a letter to Ian Carrington at DCC regarding the ongoing problems with the KS1 toilets. Looking at the finishing of the toilet refurbishment it is sub-standard, and the toilets are continually leaking. Ian Carrington has passed this letter onto the Denby depot.

Mr Jones will write again explaining this unsatisfactory situation.

Mr Dunn left the meeting at 6pm.

Mr Moore mentioned that the caretaker frequently jetwashes the drains to try and alleviate the problem with the toilets leaking onto the floor.

Mr Briscoe stated that he knows some tradesmen who could come into school in the summer holidays to sort them out.

Rewiring – this will be left until another time in the future.

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Decoration – quite a few rooms need to be redecorated and new carpets at a cost of £2k per room.

New canopy - completed.

Forest schools is flourishing. A few donations have been received for the Forest school.

EYF – completed.

To renew the EYFS tarmac would cost in the region of £7.5k. This has now been jet washed and looks great.

Solar panels – A Governor is putting together a grant bid for funding to have solar panels on the roof. This could cut electricity bills by half.

Q. A Governor asked if the school needs planning permissions.
A. Yes, the school would need planning permission.

- 30/24

POLICIES

 - Curriculum statement – this needs to be expanded in places ie British Values. CC to action with SM.
 - Parents social media – Emma will look at this document and incorporate this within another policy. CJ to action with Emma.
 - Food – some wording needs amending. MS to action.

All the above policies will be brought back to the next full Governors meeting in July for approval.
- 31/24

GOVERNOR TRAINING/ FEEDBACK

Mr Cooper has attended Monitoring and Evaluating training on Teams.
- 32/24

REMINDER FOR GOVERNORS TO WRITE THEIR REPORT ON CURRICULUM AREA

Governors were reminded to write their curriculum reports to be submitted at the next full Governors in July.

Safeguarding/PSHE	Mrs Coles	Maths	Mr Wheeler
Wellbeing	Mrs Sims	English	Mrs Delehanty
Chairs report	Mr Jones	Science/History	Mr Cooper
IT	Mr Dunn	H&S	Mr Briscoe
- 33/24

CHAIR’S CORRESPONDENCE

None.
- 34/24

IDENTIFICATION OF CONFIDENTIAL ITEMS

ASTON ON TRENT PRIMARY SCHOOL
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Matters arising – Attendance

35/24 WHAT HAVE WE ACHIEVED TONIGHT THAT WILL MAKE A DIFFERENCE TO THE PUPILS

- Budget – investment in the school
- Addressed toilet issues
- Premises/environment
- Update on T&L action plan
- New SENCO

36/25 AOB

- (i) Governors' attendance at Parents Evenings. This subject was discussed, and it was felt that Governors did not need to be present at parents evenings.
- (ii) Data Protection and Cyber Security – this will be a standard agenda item on all full Governing body agendas as advised by Governor Support. Mrs Abbott will email Governors the links regarding the Governors role in Data Protection and Cyber Security.
- (iii) DBS for Governors – this has now changed and if any person in the household has been convicted, it is up to the Governor to declare it to the school.
- (iv) (Redacted)

37/24 DATE AND TIME OF NEXT MEETING

T&L – 3 June at 5pm
Resources – 10 June at 5pm
Full Governors meeting – 1 July 2024 at 5pm
T&L – 15 July 5pm to discuss SATs – all Governors welcome

At the end of the meeting all Governors were shown around to see the improvements made to the school.

The meeting closed at 6.40pm