

ASTON ON TRENT PRIMARY SCHOOL
MINUTES OF FULL GOVERNORS MEETING ON MONDAY 26 FEBRUARY 2024 AT 5 PM

01/24

PRESENT

Mr C Jones (Chair)

Mrs C Coles

Mr S Moore

Mr A Cooper

Mr T Bamford

Mrs C Delehanty

Mrs M Sims

Mr H Wheeler

Mr R Briscoe

Clerk: Mrs J Abbott - by invitation

02/24

APOLOGIES

None.

03/24

DECLARATION OF BUSINESS/PERSONAL INTERESTS

There were no business/personal interests to declare.

04/24

ANY OTHER URGENT BUSINESS

None.

05/24

HEADTEACHER'S REPORT

Safeguarding children – confidential item.

Staffing – confidential item.

Mrs Delehanty arrived at 5.10pm.

The uptake of school meals has increased.

Q. A Governor asked whether the hours in the kitchen have been reduced.

A. The kitchen hours were reduced by 2 although there are plenty of hours.

Fran who supports Milli in the kitchen will retire at the end of term. There is a collection if any Governor wishes to contribute.

Q. Does the kitchen staff' wages come out of the school budget.

A. No. DCC pay their wages.

Swimming – Y4 have now started swimming although the timing has moved.

Staffing – confidential item.

Premises – KS1 toilets are being managed effectively with less blockages.

Countrywide has been paid extra to clear away the leaves.

The canopy will be fitted next Tuesday – the old one will be removed, and the new one put in its place.

Q. A Governor asked about the PE budget and resources.

ASTON ON TRENT PRIMARY SCHOOL
MINUTES OF FULL GOVERNORS MEETING ON MONDAY 26 FEBRUARY 2024 AT 5 PM

A. There are many PE resources in school. The school has had external PE training, Derby County coaches in school and a new PE scheme last term.

SIP update

Rachel Payne visited school a week before half term and has met with curriculum leaders and agreed actions from the last visit.

- Staff training has taken place on phonics.
- Effectiveness of quality first teaching and expectations.
- TAs have received phonics training.
- School continues to monitor whole class reading sessions.
- School has been awarded £9k to support the development of phonics and reading across the school.

Agreed strengths

- The curriculum area are on the website.
- The current curriculum was designed with a range of stakeholders.
- The NC underpins the school's curriculum.
- The curriculum has been designed specific to the local community.
- Cultural Capital has been considered in devising the curriculum.
- There is an inclusion document for each subject giving details of approaches and strategies to use when teaching.
- PP money is used to ensure all disadvantaged pupils have equal access to the curriculum.
- There are long term plans, medium term plans and knowledge organisers in place for all subjects.
- The school uses marking and feedback folders to keep records of day-to-day assessment.
- Regular monitoring and feedback by the SLT and subject leads, ensure the curriculum continues to move forward.

Actions were looked at for the next visit.

Rachel Payne's previous visits included looking at phonics and the curriculum. Her next visit will be focused on SEND.

Mr Bamford continues supporting MDS at lunchtime to make lunchtimes more active. Behaviour is a strength of the school. Some of the younger children do not know how to play. Mr Bamford is to visit Stenson to see how they operate lunchtimes using the OPAL Primary Programme.

Q A Governor asked how this operates.

A. There are areas for constructive learning.

ASTON ON TRENT PRIMARY SCHOOL
MINUTES OF FULL GOVERNORS MEETING ON MONDAY 26 FEBRUARY 2024 AT 5 PM

06/24 MINUTES OF THE MEETING OF 20 NOVEMBER 2023

The minutes of the meeting held on 20 November 2023, were approved as a true and accurate record of the meeting.

07/24 MATTERS ARISING FROM PREVIOUS MINUTES

None.

08/24 T&L COMMITTEE – 29 JANUARY 2024 – CANCELLED

- Mr Cooper to move from the Resources committee to the T&L committee – **Approved.**
- T&L Terms of reference to be discussed at the next meeting in March. These will be ratified at the next full Governors meeting in May.

09/24 RESOURCES COMMITTEE MEETING – 5 FEBRUARY 2024

- (i) Confidential Item
- (ii) Confidential Item

The budget figures are based on 27 children starting in the EYFS.

- (iii) SFVS – this document has already been agreed by the Resources committee. This was unanimously approved by full Governors.

10/24 REVIEW OF THE SCHOOL'S PERFORMANCE – SIRR

See Headteacher's report agenda item 05/24

11/24 EYFS NUMBERS 2024

See Resources agenda item 08/24.

12/24 PARENTS FEEDBACK FROM SURVEY

Mr Moore ran through the parent survey with percentages for each question. 79 responses have been received which is a good uptake.

The feedback from parents was excellent including some amazing comments. A discussion ensued as to how this feedback can be fed to the public. The survey report will be put on the website in the appropriate way and signposted. A Governor mentioned that social media is a powerful tool.

13/24 REVIEW OF PARENT QUESTIONNAIRE

This is a skills matrix which is carried out every two years and will soon be live on the website. The Y2s have learnt in-depth about each house, a great piece of history!

14/24 Confidential Item

ASTON ON TRENT PRIMARY SCHOOL
MINUTES OF FULL GOVERNORS MEETING ON MONDAY 26 FEBRUARY 2024 AT 5 PM

15/24 POLICIES

- EYFS intimate care - change of date –approved.
- Rest of school intimate care - change of date – approved.
- Online safety – approved.
- Sex & Relationship – to be cross referenced with Online Safety policy and reference of PSHE co-ordinator – approved.
- Maternity, Paternity and Paternal Leave – approved.
- Governor Induction Pack - approved. Carolyn has updated the links and will link the policies with those on the website. Mr Moore is to write an introduction for the pack.

16/24 GOVERNOR TRAINING/ FEEDBACK

- Mr Jones was unable to attend the GDPR training.
- All Governors have attended Prevent training
- Mr Briscoe has attended induction training

17/24 ATTENDANCE AT THE PARISH COUNCIL MEETING

The Parish Council meeting is on 11 March at 7pm. Mr Moore and Mr Wheeler will attend. Mr Jones will attend if free.

18/24 CHAIR'S CORRESPONDENCE

- (i) Email received from a long serving volunteer at school regarding personal checks. Mr Jones has responded, and the volunteer is happy with the explanation for the checks.
- (ii) Letter sent to DCC regarding ongoing repair issues with the KS1 toilets, but no response has been received to date. There are quite a few unsolved problems.

19/24 IDENTIFICATION OF CONFIDENTIAL ITEMS

20/24 WHAT HAVE WE ACHIEVED TONIGHT THAT WILL MAKE A DIFFERENCE TO THE PUPILS

- Feedback from Parent Survey
- SIRR
- Budget
- Policy review
- Canopy

Electrical rewiring – Mr Moore mentioned that the school has put aside £3.5k for the electrical rewiring which has already been taken out of the school's DFC budget. This work will start in the summer holidays although not all the electrical work may be completed by September. The wiring will go through the roof space which is good as all the ceilings are drop ceilings. Any ceiling tiles damaged will be replaced

ASTON ON TRENT PRIMARY SCHOOL
MINUTES OF FULL GOVERNORS MEETING ON MONDAY 26 FEBRUARY 2024 AT 5 PM

although there is a possibility that the paint work will need to be made good by the school.

Extra items required - outside lights on the building and path and lighting in the quadrant.

Q. A Governor asked whether a redecoration project needs to be looked at.

A. Yes, money will need to be spent to continue the painting programme and replace tired carpets.

21/24 DATE AND TIME OF NEXT MEETING

T&L – 18 March at 5pm

Resources – 25 March at 5pm

Full Governors meeting – 7m May 2024 at 5pm

The meeting closed at 6.30pm.