

ASTON-ON-TRENT PRIMARY SCHOOL
MINUTES OF FULL GOVERNORS MEETING ON MONDAY 3 JULY 2023 AT 5PM

35/23

PRESENT

Mr C Jones (Chair)

Mrs M Sims

Mr A Cooper

Mrs C Coles

Mrs C Delehanty

Mr H Wheeler

Mr S Moore

Mr T Moore

Clerk: Mrs J Abbott - by invitation

36/23

GOVERNOR RESIGNATION

A letter of resignation, with immediate effect, has been received by the Chair of Governors from Mrs Graham due to family commitments as she cannot give the time needed to support the Governing Body. Mr Jones has sent an email to Mrs Graham thanking her for all her hard work over the years. **The LA Governor vacancy was discussed, and it was agreed that the Clerk would email the LA to see if they have any LA Governors to fill this position.**

Mr Bamford will continue as staff governor for a further year.

37/23

APOLOGIES

An apology was received from Mr Dunn This apology was accepted.

38/23

DECLARATION OF BUSINESS/PERSONAL INTERESTS

There were no Declaration/Personal Interests to declare.

39/23

MINUTES OF THE MEETING OF 2 MAY 2023

The minutes of the meeting held on 2 May 2023, were unanimously approved and signed as a true and accurate record of the meeting.

40/23

MATTERS ARISING FROM PREVIOUS MINUTES

24/23 18/23 - Strategic plan – A meeting has been held and Mr Jones will email the plan in the next 10 days.

There will be a celebration assembly on Thursday 13 July for Mrs Burton with songs, poems and leaving gifts. This will commence at 9am.

27/23 Headteacher's report – Attendance – [A Governor asked if the trend was across other schools. Mr Moore reported that Aston's trend was similar if not better than schools in the area.](#)

41/23

HEADTEACHER'S REPORT

CONFIDENTIAL

42/23

GDPR

Mr Moore has reminded ASPA regarding putting photos on social media. Photos can be taken for their own use but not to be shared on social media.

43/23

21/22 STRATEGIC PLAN

This has been shared with Governors.

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44/23 SAFEGUARDING UPDATE

Miss Davis is adapting the Low-Level Concerns policy. This will be brought to the next Governors meeting in September. Light touch safeguarding concerns are recorded by the office for children who are late regularly, non-contact with parents etc.

45/23 COMMITTEE REPORTS
Teaching & Learning – 5 June 2023

The following was discussed: -

- Class Governor
- Governor prizes
- Staffing update
- KS1/KS2 SATS
- KS1 moderation
- Update on SIP
- Update on T&L action plan
- Update on children's well being
- Governor Learning walk - Maths

The minutes of the meeting held on 5 June were unanimously approved.

Resources – 12 June 2023

The following was discussed:

- Governor resignation
- Budget update – Mr Jones mentioned that there was a carry forward of £207k surplus, only spending £769k in the last financial year as many of the projects were not undertaken. Therefore, the school carried over £1.02m including grants into 2023/2024. If all projects are completed £941k will be spent leaving a carry forward into 2024/2025 of £78k surplus. A very positive picture.
- Q. A Governor asked whether DCC would claw back any funds due to the high carry forward figure.
- DCC have still to deduct money for the facias, kitchen and toilets and funds have been allocated to projects to be undertaken,

The minutes of the meeting held on 12 June were unanimously approved.

46/23 GOVERNOR TRAINING

Mr Jones will send out DCC training dates when he receives them. Mrs Sims will try to find a training date for well-being.

47/23 MEETING DATES 2023/2024

The meeting dates for the year were approved.

48/23 GOVERNOR CURRICULUM REPORTS

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The Governor curriculum reports are on sharepoint and shared with all Governors. Mr
Moore has read all the reports. From September, Governors will go through the Plan with
their relevant subject co-ordinator.

Chair's report – Mr Jones highlighted areas of his report stating that the school has
gone from strength to strength over the last year which is testimony to all the staff,
governors and community.

The Chair thanked governors for their time and contributions to meetings over the last
academic year which have been well attend and thanked Mr Moore who has
moved on to develop his vision for the school. In the last year he has reconnected
the school with all the stakeholders. A strong first year with plans and a vision for the
years ahead.

49/23 POLICIES

A Governor mentioned whether DCC policies could be agreed upon without
discussion as they have been through DCC's legal department. A discussion took
place and it was agreed that they will be read by the person allocated to the policy
as some policies require additional information relating to the school.

- (i) Disciplinary – agreed
- (ii) Grievance – agreed
- (iii) Maternity/Paternity/Adoption – agreed
- (iv) Expectant Mothers – agreed

50/23 CHAIR'S CORRESPONDENCE
None.

51/23 LA BUSINESS
None.

52/23 CORRESPONDENCE

A Governor mentioned that a parent had commented that uniform standards had
slipped, particularly in PE. A discussion took place regarding uniform, and it was
agreed that the uniform for September will be reiterated to parents before the end of
the summer term.

53/23 NOMINATIONS FOR CHAIR/VICE CHAIR
Mr Jones stated that he was willing to stand again for Chair and Mrs Cole as Vice
Chair. If any Governor wishes to self-nominate themselves, please email the Clerk
by 21 July.

54/23 IDENTIFICATION OF CONFIDENTIAL ITEMS

55/23 DATE OF NEXT MEETINGS

- T&L – 17 July at 5pm
- Full Governors 18 September 5pm
- Resources – 25 September at 5pm (via Teams)

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56/23 WHAT HAVE WE ACHIEVED TONIGHT THAT WILL MAKE A DIFFERENCE TO THE PUPILS

- Subject reports
- Improvements to the lighting around school both indoors and outdoors.
- Forest school
- Signage
- Reconnecting with families and the local the community
- Many events held in school
- School values
- Behaviour policy

The meeting closed at 6.45pm.

Mr Jones thanked all Governors for their contributions towards the meetings this year.